



South Carolina Department of Health
and Environmental Control

Division of Procurement Services

AMENDMENT #1

Solicitation No.: IFB-35749-04/14/09-JCJ

Date Issued: April 9, 2009

Procurement Officer: James C. Jackson

Phone No.: (803) 898-3472

E-mail Address: jacksojc@dhec.sc.gov

Page No.: 1 of 4

DESCRIPTION: To establish a contract to provide complete and efficient janitorial services for the Goose Creek Health Clinic, 106 Westview Dr., Goose Creek, SC 29455.

USING GOVERNMENTAL UNIT: South Carolina Department of Health and Environmental Control

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:

SC DHEC – Division of Procurement Services
Bureau of Business Management
2600 Bull Street
Columbia, S.C. 29201

PHYSICAL ADDRESS:

SC DHEC – Division of Procurement Services
Bureau of Business Management
2600 Bull Street, Room 1200 – Aycock Bldg.
Columbia, S.C. 29201

SUBMIT OFFER BY: April 16, 2009 @ 2:30 PM ET)

(See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY:

(See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: 1

CONFERENCE TYPE:

DATE & TIME:

LOCATION:

(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

AWARD &
AMENDMENTS

Award will be posted on **April 17, 2009**. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <http://www.scdhec.gov/procurement>

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" and "Electronic Signature" provisions.)

NAME OF OFFEROR

(full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

TAXPAYER IDENTIFICATION NO.

(See "Taxpayer Identification Number" provision)

TITLE

(business title of person signing above)

STATE VENDOR NO.

(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)

PRINTED NAME

(printed name of person signing above)

DATE SIGNED

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)

(See "Signing Your Offer" provision.)

☐ Sole Proprietorship

☐ Partnership

☐ Other

☐ Corporate entity (not tax-exempt)

☐ Corporation (tax-exempt)

☐ Government entity (federal, state, or local)

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(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)	
	Area Code - Number - Extension	Facsimile
	E-mail Address	

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
<input type="checkbox"/> Payment Address same as Home Office Address <input type="checkbox"/> Payment Address same as Notice Address (check only one)	<input type="checkbox"/> Order Address same as Home Office Address <input type="checkbox"/> Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS							
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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PREFERENCES - SC RESIDENT VENDOR PREFERENCE (June 2005): Section 11-35-1524 provides a preference for offerors that qualify as a resident vendor. A resident vendor is an offeror that (a) is authorized to transact business within South Carolina, (b) maintains an office* in South Carolina, (c) either (1) maintains a minimum \$10,000.00 representative inventory at the time of the solicitation, or (2) is a manufacturer which is headquartered and has at least a ten million dollar payroll in South Carolina, and the product is made or processed from raw materials into a finished end-product by such manufacturer or an affiliate (as defined in Section 1563 of the Internal Revenue Code) of such manufacturer, and (d) has paid all assessed taxes. If applicable, preference will be applied as required by law.	OFFERORS REQUESTING THIS PREFERENCE MUST INITIAL HERE. _____ *ADDRESS AND PHONE OF IN-STATE OFFICE <input type="checkbox"/> In-State Office Address same as Home Office Address <input type="checkbox"/> In-State Office Address same as Notice Address <div align="right">(check only one)</div>
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PREFERENCES - SC/US END-PRODUCT (June 2005): Section 11-35-1524 provides a preference to vendors offering South Carolina end-products or US end-products, if those products are made, manufactured, or grown in SC or the US, respectively. An end-product is the item identified for acquisition in this solicitation, including all component parts in final form and ready for the use intended. The terms made, manufactured, and grown are defined by Section 11-35-1524(B). By signing your offer and checking the appropriate space(s) provided and identified on the bid schedule, offeror certifies that the end-product(s) is either made, manufactured or grown in South Carolina, or other states of the United States, as applicable. Preference will be applied as required by law.	IF THIS PREFERENCE APPLIES TO THIS PROCUREMENT, PART VII (BIDDING SCHEDULE) WILL INCLUDE A PLACE TO CLAIM THE PREFERENCE. OFFERORS REQUESTING THIS PREFERENCE MUST CHECK THE APPROPRIATE SPACES ON THE BIDDING SCHEDULE.
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Amendment Number One

Acknowledgement receipt of this amendment prior to date and time specified in the solicitation, or as amended, by one of the following methods: (A) by signing and returning one copy of this amendment with your bid; (B) by acknowledging receipt of the amendment on each copy of the offer submitted or (C) by separate letter or telegram which includes a reference to the solicitation and amendment number(s). Failure of your acknowledgement to be received at the issuing office prior to date and time specified may result in rejection of your offer. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or telegram, provided such letter or telegram makes a reference to the solicitation and this amendment and is received prior to date and time specified.

The solicitation is amended as follows:

Change opening date from April 14, 2009 to April 16, 2009 at 2:30 PM

This amendment will answer the questions that were received on the above solicitation as listed below.

VENDOR QUESTION: Is there a bid bond required?

DHEC ANSWER: No. Only the insurance listed in the solicitation is required

VENDOR QUESTION: Who are the previous vendors and current vendors?

DHEC ANSWER: Goodwill Industries of Lower South Carolina were the vendor from June 1, 2006 until March 31, 2009.

VENDOR QUESTION: Is there a monthly price/annual price?

DHEC ANSWER: The previous monthly price/annual price was \$437/month - \$5,244.00/annual.

VENDOR QUESTION: Is it more than one location?

DHEC ANSWER: No, there is only one location.

VENDOR QUESTION: Is the closing date still 04-14-09 at 2:30pm?

DHEC ANSWER: No, the closing date has changed to 04-16-09 at 2:30pm

VENDOR QUESTION: What size is the facility?

DHEC ANSWER: See page 12 of solicitation

VENDOR QUESTION: Is a site visit mandatory.

DHEC ANSWER: No, the site visit is not mandatory, but is strongly recommended so that you can see the area to base your bid for the required services.

VENDOR QUESTION: When will the awarded vendor be expected to begin service?

DHEC ANSWER: 01 May 2009

VENDOR QUESTION: Is a floor plan available?

DHEC ANSWER: No

VENDOR QUESTION: Can I call for a walkthrough-is there a preferred time.

DHEC ANSWER: See Site Visit page 12

VENDOR QUESTION: Is this site a 5 day week?

DHEC ANSWER: see page 12

VENDOR QUESTION: How many people are housed in building and how many visiting?

DHEC ANSWER: Building has approximately 10 people employed there and approximately 20-30 visitors per day

VENDOR QUESTION: How many workers do this job presently?

DHEC ANSWER: Not known, previous vendor contract was terminated.

VENDOR QUESTION: Can you include an initial cleaning cost for stripping and cleaning the building.

DHEC ANSWER: The solicitation state that the award will be made to the lowest responsible and responsive bidder. All of your costs must be included in your bid.

VENDOR QUESTION: The annual cleaning, stripping and waxing, when is this to be done?

DHEC ANSWER: The successful vendor will coordinate will the DHEC contract coordinator and/or their designee to have this work done.

VENDOR QUESTION: What are the State and Federal holidays for the building?

DHEC ANSWER: see page 12

VENDOR QUESTION: Is there a storage area for equipment?

DHEC ANSWER: Yes, a very small storage area with limited space.